

**OFFICE OF THE DEAN OF STUDENT AFFAIRS**

No. TI/DS/SCC/71.25/

Nov'30, 2021

**NOTIFICATION**

**SUBJECT: STUDENTS CONSULTATIVE COMMITTEE (SCC) FOR THE YEAR 2021-2022.**

This is in reference to our letter no. TI/DS/71.25 dated September 24, 2021 regarding the above subject. Students Consultative Committee for the academic year 2021-2022 is to be constituted as per the constitution and eligibility. **The names of the B.E. first year students are pending and need to be sent by you.**

**Please nominate students for SCC from each discipline on the basis of following formula:**

- One student upto a class of 40 students
- Two students upto a class of 80 students
- Three students upto a class of 120 students and so on

Further at least one girl student be nominated from each discipline, if possible. Names of students with record of any indiscipline should not be nominated.

Heads of Departments are requested to communicate the 'Names along with the Roll numbers, Branch, Year and Phone No.' of the requisite number of students to the undersigned (through the SCC faculty coordinators) latest by December 10, 2021.

(INDERVEER CHANA)

DEAN (STUDENT AFFAIRS)

Copy to:

1. All Heads of Department/School/Centre
2. All Notice Boards including Hostels Notice Boards

**OFFICE OF THE DEAN OF STUDENT AFFAIRS**

No. TI/DS/SCC/71.25/

Sept'24, 2021

## **NOTIFICATION**

### **SUBJECT: STUDENTS CONSULTATIVE COMMITTEE (SCC) FOR THE YEAR 2021-2022.**

Students Consultative Committee for the academic year 2021-2022 is to be constituted as per the constitution and eligibility.

Please nominate students for SCC from each discipline on the basis of following formula:

- One student upto a class of 40 students
- Two students upto a class of 80 students
- Three students upto a class of 120 students and so on

Further at least one girl student be nominated from each discipline, if possible. Names of students with record of any indiscipline should not be nominated.

No student can become SCC member for more than two terms; this applies to the students of BE (3rd & final year) and MCA (Final year).

Students overstaying to complete the degree are also not eligible.

Heads of Departments/Schools are requested to communicate the 'Names along with the Roll numbers, Branch, Year and Phone No.' of the requisite number of students to the undersigned (through the SCC faculty coordinators) latest by September 30, 2021.

(INDERVEER CHANA)

DEAN (STUDENT AFFAIRS)

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**DEAN (STUDENT AFFAIRS)**

**OFFICE OF THE DEAN OF STUDENT AFFAIRS**

No. TI/DS/SCC/71.25/

Dated: Oct'4, 2021

**NOTICE**

The following is the constitution of the Student Consultative Committee (SCC) for the year 2021-2022.

**FACULTY/STAFF REPRESENTATIVES:**

1. DR. INDERVEER CHANA, DEAN, STUDENT AFFAIRS	CHAIRMAN
2. DR. S.S. BHATIA, DEAN, ACADEMIC AFFAIRS	MEMBER
3. DR. M. S REDDY, HBTD	MEMBER
4. DR. PREM PAL BANSAL, HCED	MEMBER
5. DR. RAJEEV MEHTA, HCHED	MEMBER
6. DR. MANINDER SINGH, HCS& HCITM	MEMBER
7. DR. ALPANA AGGARWAL, HECED	MEMBER
8. DR. R.S. KALER, HEIED	MEMBER
9. DR. TARUN KUMAR BERA, HMED	MEMBER
10. DR. SATNAM SINGH, HSCBC	MEMBER
11. DR. MAHESH KUMAR SHARMA, HSOM	MEMBER
12. DR. RAVI KIRAN, HSHSS	MEMBER
13. DR. KULVIR SINGH, HSPMS	MEMBER
14. DR. ANOOP VERMA, HSEE	MEMBER
15. DR. SEEMA BAWA, PROFESSOR INCHARGE, CENTRAL LIBRARY	MEMBER
16. DR. ANIL KUMAR, COORDINATOR, CORE	MEMBER
17. MR. H.S. BAWA, IC, CILP	MEMBER
18. DR. SUPREET BHULLAR, ASSOCIATE DEAN (ADOSA)	MEMBER
19. DR. ASHISH PUROHIT, COORDINATING WARDEN	MEMBER
20. DR. SHAIKENDRA TIWARI, WARDEN, HOSTEL-A	MEMBER
21. DR. ANKUSH PATHANIA, WARDEN, HOSTEL-B	MEMBER
22. DR. HARI SHANKAR SINGH, WARDEN, HOSTEL-C	MEMBER
23. DR. MADHUP KUMAR MITTAL, WARDEN- HOSTEL-H	MEMBER
24. DR. NEERAJ KUMAR, WARDEN HOSTEL-K	MEMBER
25. DR. RAJINDER KUMAR, WARDEN HOSTEL-L	MEMBER
26. DR. NEERAJ KUMAR GROVER, WARDEN HOSTEL- M	MEMBER
27. DR. RAHUL UPADHYAY, ASSISTANT WARDEN HOSTEL-M	MEMBER
28. DR. ANJU BALA, WARDEN, GIRLS HOSTEL-I	MEMBER
29. DR. RINKLE RANI, WARDEN, GIRLS HOSTEL-PG	MEMBER
30. DR. M. VASUNDHRA, WARDEN, GIRLS HOSTEL-E	MEMBER
31. DR. DEEPSHIKHA TIWARI, WARDEN, GIRLS HOSTEL-G	MEMBER
32. DR. GAGANDEEP KAUR, WARDEN GIRLS HOSTEL-N	MEMBER
33. <b>DR. MOHIT AGGARWAL, WARDEN-HOSTEL-J</b>	MEMBER
34. DR. ANIL ARORA, WARDEN HOSTEL-O	MEMBER
35. DR. NEETU SINGH, ASSISTANT WARDEN HOSTEL-N	MEMBER
36. DR. ANUPAM SHARMA, ASSISTANT WARDEN HOSTEL-I	MEMBER
37. DR. MUNISH KANSAL, ASSISTANT WARDEN HOSTEL-J	MEMBER
38. DR. GURBINDER SINGH, REGISTRAR	SPECIAL INVITEE
<b>39. DR. MAHESH KUMAR SHARMA , HEAD HEALTH CENTRE</b>	<b>SPECIAL INVITEE</b>
40. MR. CHANDAN KUMAR, CMS	SPECIAL INVITEE
41. DR. SONAM DULLAT, STUDENT COUNSELLOR	SPECIAL INVITEE
42. MR. LAKHBIR SINGH, ADS	SPECIAL INVITEE
43. CAPT. MANJIT SINGH, ADMINISTRATIVE OFFICER	SPECIAL INVITEE
44. MR. SANDEEP KUMAR RAWAT, AO (HOSTELS)	SPECIAL INVITEE

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#### DEAN (STUDENT AFFAIRS)

Copy to:

- 1 Director-for kind information
- 2 Deputy Director
- 3 Deans
- 4 Registrar
- 5 All Heads of Departments/Schools
- 6 Concerned Faculty /Staff Members

Dear SCC Member

SCC meeting with the UG third year and Final Year students and PG First year students who have opted for offline mode will be held on **08/10/2021 (Friday) at 5:15 PM in LT101.**

Kindly make it convenient to attend the same.

Regards

**Dr. Inderveer Chana**

Dean, Student Affairs

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## **OFFICE OF THE DEAN STUDENT AFFAIRS**

No. TI/DS/SCC/ Dated:  
Oct 13, 2021

### **MINUTES OF THE STUDENT CONSULTATIVE COMMITTEE MEETING HELD OFFLINE ON OCTOBER 8, 2021 FROM 5:15 P.M. ONWARDS**

**THE FOLLOWING MEMBERS WERE PRESENT:**

**FACULTY/STAFF REPRESENTATIVES:**

1. DR. INDERVEER CHANA, DEAN, STUDENT AFFAIRS	CHAIRPERSON
2. DR. S.S. BHATIA, DEAN, ACADEMIC AFFAIRS	MEMBER
3. DR. RAJEEV MEHTA, HCHED	MEMBER
4. DR. MANINDER SINGH, HCS& HCITM	MEMBER
5. DR. ALPANA AGGARWAL, HECED	MEMBER
6. DR. TARUN KUMAR BERA, HMED	MEMBER
7. DR. SUSHEEL MITTAL, HSCBC	MEMBER
8. DR. MAHESH KUMAR SHARMA, HSOM	MEMBER
9. DR. RAVI KIRAN, HSHSS	MEMBER
10. DR. KULVIR SINGH, HSPMS	MEMBER
11. DR. ANOOP VERMA, HSEE	MEMBER
12. DR. SUPREET BHULLAR, (ADOSA)	MEMBER
13. DR. ASHISH PUROHIT, COORDINATING WARDEN	MEMBER
14. DR. ANKUSH PATHANIA, WARDEN, HOSTEL-B	MEMBER
15. DR. RAJINDER KUMAR, WARDEN HOSTEL-L	MEMBER
16. DR. NEERAJ KUMAR GROVER, WARDEN HOSTEL- M	MEMBER

17. DR. ANJU BALA, WARDEN, GIRLS HOSTEL-I	MEMBER
18. DR. RINKLE RANI, WARDEN, GIRLS HOSTEL-PG	MEMBER
19. DR. M. VASUNDHRA, WARDEN, GIRLS HOSTEL-E	MEMBER
20. DR. DEEPSHIKHA TIWARI, WARDEN, GIRLS HOSTEL-G	MEMBER
21. DR. GAGANDEEP KAUR, WARDEN GIRLS HOSTEL-N	MEMBER
22. DR. ANIL ARORA, WARDEN HOSTEL-O	MEMBER
23. DR. NEETU SINGH, ASSISTANT WARDEN HOSTEL-N	MEMBER
24. DR. ANUPAM SHARMA, ASSISTANT WARDEN HOSTEL-I	MEMBER
25. DR. MUNISH KANSAL, ASSISTANT WARDEN HOSTEL-J	MEMBER
26. DR. GURBINDER SINGH, REGISTRAR	SPECIAL INVITEE
27. DR. SHALINI BATRA (ADOAA)	SPECIAL INVITEE
28. DR. JAINY SACHDEVA, HEAD HEALTH CENTRE	SPECIAL INVITEE
29. DR. SONAM DULLAT, STUDENT COUNSELLOR	SPECIAL INVITEE
30. MR. LAKHBIR SINGH, ADS	SPECIAL INVITEE
31. CAPT. MANJIT SINGH, ADMINISTRATIVE OFFICER	SPECIAL INVITEE
32. MR. SANDEEP KUMAR RAWAT, JAO (HOSTELS)	SPECIAL INVITEE

**THE FOLLOWING MEMBERS COULD NOT ATTEND THE MEETING AND WERE GRANTED LEAVE OF ABSENCE:**

**FACULTY/STAFF REPRESENTATIVES:**

1. DR. M. S REDDY, HBTD	MEMBER
2. DR. PREM PAL BANSAL, HCED	MEMBER
3. DR. R.S. KALER, HEIED	MEMBER
4. DR. SEEMA BAWA, PROFESSOR INCHARGE, CENTRAL LIBRARY	MEMBER

5. DR. ANIL KUMAR, COORDINATOR, CORE	MEMBER
6. MR. H.S. BAWA, IC, CILP	MEMBER
7. DR. SHAILENDRA TIWARI, WARDEN, HOSTEL-A	MEMBER
8. DR. HARI SHANKAR SINGH, WARDEN, HOSTEL-C	MEMBER
9. DR. MADHUP KUMAR MITTAL, WARDEN- HOSTEL-H	MEMBER
10. DR. NEERAJ KUMAR, WARDEN HOSTEL-K	MEMBER
11. DR. RAHUL UPADHYAY, ASSISTANT WARDEN HOSTEL-M	MEMBER
12. DR. MOHIT AGGARWAL, WARDEN-HOSTEL-J	MEMBER
13. DR. MUNISH KANSAL, ASSISTANT WARDEN HOSTEL- M	MEMBER
14. MR. CHANDAN KUMAR, CMS	SPECIAL INVITEE

**The SCC meeting for the odd semester started with a welcome address by the Chairperson, SCC. The Chairperson, in her address extended a warm welcome to the Heads of department, the faculty and the students present for the SCC meeting in the offline mode.**

The Chairperson, SCC explained how the issues and concerns of the students were collected through a google form as Agenda Items by the office of the Dean, Students under different domains. The Chairperson, SCC further shared the agenda Items with all the members of SCC through presentation. All the agenda items raised by the students during the meeting were discussed and majority of them were satisfactorily addressed. Students present in the meeting were encouraged to ask questions over and above the agenda items as well.

Issues pertaining to Academic Affairs and were answered by Dean, Academic Affairs and ADoAA. Other issues pertaining to activities about the departments/schools and hostels were clarified by the departmental heads and Coordinating Warden/Warden.

A few of the agenda points deserved further discussion and action.

### **ISSUES RAISED BY THE STUDENTS AND THE ACTION POINTS**

#### **Issues relate to Academic Affairs:**

- Fourth year students raised the concern regarding the current date sheet with a request of changing of the schedule. **Action Point: (DOAA)** explained how all student related aspects factored in while making the date sheet and that now no new changes need to be introduced.
- Third year students raised the issue of study material uploaded on the LMS. **Action Point: (DOAA)** Advised all heads of department's/schools to instruct all teaching faculty to upload content on LMS.
- UG final year student raised the issue of Scholarships. **Action Point: (DOAA/DOSA)** explained that the issue of scholarships was already under discussion in scholarship committee with higher authorities.
- UG third year student raised the issue of too many evaluations scheduled in the reading week for CSE and COE students. **Action Point: (Head, CSED)** assured students that the faculty will be advised to bring about a change in the evaluation schedule.
- Students of Mechanical Engineering raised the issue of project in the subject of FEM and Machine design and suggested that these projects be allowed to be carried out in the online mode. **Action Point: (DOAA/HMED)** explained that the Projects will be

evaluated before Diwali break in off-line mode. These projects may be continued in online mode but evaluation must be done in offline mode (i.e. after the end of the semester in December or in January). In that case, grading of that subject may be delayed.

- Third year student of Chemical Engineering raised the issue of the manner in which the entire syllabus has been covered in some subjects in the 10 week offline teaching schedule and that if they will be evaluated from the entire syllabus in the forthcoming offline exams. **Action Point: (DOAA)** explained that all instructors have been advised to cover only 80% syllabus for the written exam scheduled in the time period mentioned. HCHED assured that the issue will be taken up with the faculty and advise as per instructions from DOAA.
- Student of ECED raised the issue of 3 to 4 lab/viva evaluations taking place every day and requested that evaluations be carried out after the exams. **Action Point: (DOAA)** assured that faculty teaching a class size of 300 and above will be advised to conduct quizzes along with the MST and that instruction will be given to course instructors to attach quiz along with the question paper. The schedule of the exams will be adjusted accordingly.

### Issues relate to CILP:

- Students of BEMBA raised the issue of allowing Summer Internship. **Action Point: (Head CILP/DOSA)** suggested that the students need to talk to their respective Head of Department or departmental training and placement coordinators; Head CSED/ECED explained that Summer internship for BEMBA students is not possible as the course curriculum is engaged in compressed mode and that other subjects in the curriculum are offered in summer.
- Students of MA Psychology raised the issue of Job Opportunities for students. **Action Point: (Head CLIP)** - Request would be forwarded to HCILP

### Issues relate to Finance:

- PG Students raised the issue of not knowing the criteria for applying for scholarship **Action Point: (DOAA)** explained that the data comes from the academic section and goes to finance department for scholarship disbursement. Based on GATE/Non-GATE scholarships, GATE scholarship is presently Rs. 12500/-, directly sourced by AICTE and additional Rs.5000/- contributed by Thapar Institute into student account. For Non-GATE scholarship, Rs. 10000/- is paid for 10 months and is executed by Accounts Department. DOAA advised students to approach Mr. Abhikash in the office of Academic Affairs to inquire into scholarships.
- Student of third year raised the issue of refund for Medicines **Action Point: (DOSA)** asked the students seeking such refund to first approach at the department level and then approach the Finance Department.
- Student of third year also raised the issue of excessive fees being charged for online/offline mode and that because of the pandemic, the development charges should be waived off. **Action Point: (DOSA)** explained that in 2020, as a gesture of goodwill, only Thapar Institute refunded the academic fees, hostel fees and mess fees to the students and that no other educational institution in India has refunded any amount. As

a matter of policy and keeping in view the operational expenses of the institute, no academic refund will be initiated this time.

- Student of PG second year raised the issue of the non-refund of the hostel fees. **Action Point: (Finance Officer/DOSA)** explained that the refund is to be carried out by the finance department and will probably be available and adjusted in next semester fees.
- Students of Chemical Engineering raised the issue of paying academic fees of about Rs. 60000 to 70000 per semester. In spite of this, their classes are held in lecture halls that are not air-conditioned. **Action Point: (DOAA/DOSA)** announced that air-conditioned classrooms are coming up along with entire new academic blocks (B&C) becoming functional. In addition, classrooms are also assigned according to the class size and schedule of other classes.

### Issues relate to Health Centre:

- Student of fourth year raised the issue of the non-availability of a weighing scale and a Body Composition Scale. **Action Point: (Head Health Centre/DOSA)** announced that arrangements to have such facility in the Health Centre will be made soon.
- Student raised the issue of a case when a leg injury to a student was wrongly treated by the doctor. Another student complained that the doctor, Dr. Ritu Bassi, was rude and did not explain to him the course of treatment properly. Another girl student reported that her friend suffering from cough was given treatment which had no curative effect and then she was shifted to Garg Hospital. At Garg Hospital, she was wrongly diagnosed and later she was shifted to Columbia Hospital where they charged exorbitantly for the treatment. **Action Point: (Head Health Centre/DOSA)** explained that the student should have sought assistance of the caretaker or the administrative officer (hostels). In addition, the institute had discontinued referring students to Garg Hospital because of the poor patient treatment conditions. The student suffering from cough should have contacted the hostel administration for any assistance and that the choice of hospital should be done under advisory. Further, the doctors in health centre need to listen to the student's problem and this will be conveyed by the Head, Health Centre.
- One of the third year student raised the issue regarding the availability of a functional nebulizer. **Action Point: (Head Health Centre/DOSA)** assured that the availability of the nebulizer and its operational wellness would be checked.

### Issues relate to Hostels:

- Students of the Masters' program raised the issue of staying back on campus. **Action Point: (DOSA)** explained that currently institute was operating at 50% student strength because of which institute is able to accommodate PG students in the hostels. However, in the next semester, with all undergraduate students on campus and even though new hostels in pipeline, the institute administration may not be able to accommodate PG students in the hostels. **Coordinating Warden (CW)** announced that for student desiring to stay on campus until December, need to write an application, get it signed from their respective supervisors and forward it to CW.
- Students also raised the issue of additional fees charged. **Action Point: (CW)** explained the entire process of 3 and 2 weeks of stay and for different hostel rents along with the rooms they choose.

- Students of the UG final year raised the issue of the time it takes for a maintenance work complaint to be addressed. **Action Point: (DOSA)** asked students to talk to the warden of each hostel. **Warden Hostel M** explained that a well-maintained register for registering complaints of students was in place. Every complaint recorded by the caretaker and then passed onto CMS team. After the issue is resolved, the caretaker will close the complaint raised. As the Hostel M has large number of students, processing complaints may take a little more time than usual. A new software based system (developed by DoSA office) to deal with maintenance issues will become functional to reduce the time to address the complaints. **CW** explained that sometimes spare parts can cause delay in addressing any issues of maintenance and asked the students to follow the procedure and need to follow up such issues with the caretaker..
- Students also raised the issue of charging hostel and mess fees for 3 weeks instead of two. **Action Point: (CW)** explained the counting of weeks in calculating the mess and hostel fees. As the calculations were done week wise and not day wise, so some difference will always be there.
- Student of UG third and final year also raised the issue that in the previous semester they got the refund, which was really less as compared to the days they stayed there (in the year 2019). **Action Point: (DOSA)** explained how the rates have increased in the last two years and that inflation has affected everybody, prices of grocery items have gone up and it is bound to reflect in the mess bill. The quality of food provided in the mess comes at a cost. All the facilities that are provided in the hostels like the housekeeping, laundry charges, gymnasium charges, water bills, security charges and WiFi/electricity bills are borne by the Institute. **CW** explained that earlier, as the stay of the students on campus was for the entire semester, the mess bill reflected charges for 25 days in a month, as students used to go to their hometowns on weekends. Now, since all the students are here for 10 weeks and are not going home on weekends, the mess charges are for 30 days.
- Student raised the issue that there is a difference in fees in Hostel A and Hostel PG **Action Point: (CW)** explained that the hostel fees and mess fees were the two components; the difference could only be for the Hostel fees as each hostel offers different types of room/common facilities. The mess fees is the same across hostels.
- Students raised the issue of Hostel and library Timings. **Action Point: (DOSA)** explained that the hostel timings were recently extended to 8:45 PM. Students working on projects could take special permissions from the warden of respective hostels. In case of students working on projects, student also need to get the approval from the faculty advisor. Library timing could be extended to 9.30 PM. For Capstone project material students are allowed to go out with proper permission only. **CW** announced that Inter hostel movement will be allowed after due permission from the Warden of the hostel.
- Student of final year also raised the issue of fully functional clock room. **Action Point: (DOSA)** explained that a fully functional facility was already available in the hostel
- Students also raised the issue of poor service of the WI-FI due to the low bandwidth **Action Point: (Head, CITM)** explained that the institute cannot provide unlimited bandwidth, due to covid19 and the lock down, the institute reduced the purchase of the bandwidth from the vendor, but now the institute is already in the process of buying increased bandwidth. CITM plans to introduce used identity management system to

prevent multi device logins and relocating some WI-FI access points for better connectivity. On the issue of denying of access to websites is concerned, students should raise an e-ticket to get the issue resolved.

- Students of UG third year raised the issue of moving out of institute premises. **Action Point: (DOSA)** announced that the institute was continuing with the present arrangement, permission from wardens only in medical exigencies or in emergency cases. All measures were taken in the best interest of the students. Suspending student activity, including festival and other functions done keeping in view the possible risks involved. As and when the situation improves, will revisit the decision.
- Student of UG third year raised the issue of vacating the hostel at the end of the semester. Will the Cloak Room facility be available? **Action Point: (DOSA/CW)** announced that all hostels room are to be vacated and the belongings of the students to be kept in the cloakroom. It is advised that all expensive items be taken by the student with him/her and only few inexpensive items to be left in cloakroom.
- Students PG hostel raised the issue of utilizing the Reading Room. **Action Point: (Warden PG Hostel)** assured that the reading rooms will be opened and will be made available to students.
- Students of Hostel L raised the issue of mess menu changed without discussions; reason for the change that was given was cost cutting. **Action Point: (Warden L)** explained that the menu prepared by the mess committee was very rich because of which, the daily diet increased. The issue was resolved within a week.
- Students of Hostel K raised the issue pertaining to the problem of rats and snakes in the hostel and sought a solution. **Action Point: (Warden Hostel K)** acknowledged the problem of rats and snakes and that the issue has been taken up with CMS but the issue is yet to be resolved.

### Issues relate to Library:

- Students raised the issue of extending the library timings keeping in view of the forthcoming exams **Action Point: (DOSA)** reiterated that the issue was already discussed and decision arrived at to extend the timings up to 9:30 PM in the earlier discussion.

### Other Issues:

- Student of UG final year raised the issue of Styrofoam free campus and about the addition of healthy items to the menu of Main Cafeteria variety of Sodexo. **Action Point: (DOSA)** advised that the issue required a collective effort by all to address issue of littering and plastic free campus. The suggestion of variety in menu items in cafeteria will be passed to Sodexo. HCSSED suggested that there was a need to promote steps to prevent littering.
- Student of UG third year raised the issue of Sodexo forcing the use of app for payments. **Action Point: (DOSA)** explained that nobody is forcing anybody in downloading the app, its written in the policy to download the payment app for Sodexo. Using the app helps in reducing waiting time.
- CSE third year students raised the issue of the postponement of ELC Activity. **Action Point: (HCSSED)** explained that rescheduling the **activity** was not possible, as invitations had already been circulated.

- Student also raised the issue of swapping the exam date of Corporate Finance. **Action Point: (ADoAA)** explained that the exam scheduled for 30 Oct was shifted to 29 Oct on the requests received from the students. For mutual swapping of subject exams, the students need to write a mail to DOAA
- Students raised the issue of not getting their ELC Certificates. **Action Point: (DOSA)** advised the students to contact their department coordinators for getting their certificates.
- Students also raised the issue of getting their Identity cards/Library cards. **Action Point: (DOSA)** explained that the Institute was in the process of setting up an in house identity card making system and that it will be operational soon.

## DEAN (STUDENT AFFAIRS)

Copy to:

- 1 Director-for kind information
- 2 Deputy Director
- 3 Deans
- 4 Registrar
- 5 All Heads of Departments/Schools
- 6 Concerned Faculty /Staff Members
- 7 All Institute/Hostel Notice Boards

Dear SCC Member

Please find the MoM of the SCC meeting held on 24th March attached herewith.

Regards

**Dr. Inderveer Chana**

Dean, Student Affairs

Professor of Computer Science and Engineering

*Thapar Institute of Engineering and Technology (Deemed University), Patiala - 147 004*

*E-mail for queries: [queries\\_studentaffairs@thapar.edu](mailto:queries_studentaffairs@thapar.edu)*

**Website: [www.thapar.edu](http://www.thapar.edu)**

# OFFICE OF THE DEAN STUDENT AFFAIRS

No. TI/DS/SCC/

Dated: March 28, 2022

## **MINUTES OF THE STUDENT CONSULTATIVE COMMITTEE MEETING HELD OFFLINE ON MARCH 24, 2022 FROM 5:15 P.M. ONWARDS**

### **THE FOLLOWING MEMBERS WERE PRESENT:**

#### **FACULTY/STAFF REPRESENTATIVES:**

45. DR. INDERVEER CHANA, DEAN, STUDENT AFFAIRS	CHAIRPERSON
46. DR. MANINDER SINGH, DEAN, ACADEMIC AFFAIRS & HCITM	MEMBER
47. DR. SHALINI BATRA, HCSSED	MEMBER
48. DR. TARUN KUMAR BERA, HMED	MEMBER
49. DR. MAHESH KUMAR SHARMA, HSOM & HHC	MEMBER
50. DR. GURVINDER KAUR, HSHSS	MEMBER
51. DR. SUPREET BHULLAR, (ADOSA)	MEMBER
52. DR. ASHISH PUROHIT, COORDINATING WARDEN	MEMBER
53. DR. ANKUSH PATHANIA, WARDEN, HOSTEL-B	MEMBER
54. DR. RAJINDER KUMAR, WARDEN HOSTEL-L	MEMBER
55. DR. NEERAJ KUMAR GROVER, WARDEN HOSTEL- M	MEMBER
56. DR. RAHUL UPADHYAY, ASSISTANT WARDEN HOSTEL- M	MEMBER
57. DR. ANJU BALA, WARDEN, GIRLS HOSTEL-I	MEMBER
58. DR. RINKLE RANI, WARDEN, GIRLS HOSTEL-PG	MEMBER
59. DR. M. VASUNDHRA, WARDEN, GIRLS HOSTEL-E	MEMBER
60. DR. DEEPSHIKHA TIWARI, WARDEN, GIRLS HOSTEL-G	MEMBER
61. DR. GAGANDEEP KAUR, WARDEN GIRLS HOSTEL-N	MEMBER
62. DR. ANIL ARORA, WARDEN HOSTEL-O	MEMBER
63. DR. NEETU SINGH, ASSISTANT WARDEN HOSTEL-N	MEMBER
64. DR. ANUPAM SHARMA, ASSISTANT WARDEN HOSTEL-I	MEMBER
65. DR. MUNISH KANSAL, WARDEN HOSTEL-J	MEMBER
66. DR. HARI SHANKAR, WARDEN HOSTEL-J	MEMBER
67. DR. SHAILENDRA TIWARI WARDNE HOSTEL-A	MEMBER
68. DR. J. S. SAINI (ADOAA)	SPECIAL INVITEE
69. DR. SONAM DULLAT, STUDENT COUNSELLOR	SPECIAL INVITEE
70. MR. LAKHBIR SINGH, ADS	SPECIAL INVITEE
71. MR. SANDEEP KUMAR RAWAT, AO (HOSTELS)	SPECIAL INVITEE

### **THE FOLLOWING MEMBERS COULD NOT ATTEND THE MEETING AND WERE GRANTED LEAVE OF ABSENCE:**

#### **FACULTY/STAFF REPRESENTATIVES:**

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2. DR. PREM PAL BANSAL, HCED	MEMBER
3. DR. R.S. KALER, HEIED	MEMBER
4. DR. SEEMA BAWA, PROFESSOR INCHARGE, CENTRAL LIBRARY	MEMBER
5. DR. ANIL KUMAR, COORDINATOR, CORE	MEMBER
6. DR. RAJEEV MEHTA, HCHED	MEMBER
7. DR.S.S. BHATIA COE	MEMBER
8. DR. ALPANA AGGARWAL, HECED	MEMBER

9. DR. SATNAM SINGH, HSCBC	MEMBER
10. DR. KULVIR SINGH, HSPMS	MEMBER
11. DR. ANOOP VERMA, HSEE	MEMBER
12. DR. GURBINDER SINGH, REGISTRAR	SPECIAL INVITEE
13. CAPT. MANJIT SINGH, ADMINISTRATIVE OFFICER	SPECIAL INVITEE
14. MR. CHANDAN KUMAR, CMS	SPECIAL INVITEE

The SCC meeting for the even semester started with a welcome address by the Chairperson, SCC. The Chairperson, in her address extended a warm welcome to the Heads of Departments and Schools, the faculty and the students present for the SCC meeting.

The Chairperson, SCC explained how the issues and concerns of the students were collected through a google form as Agenda Items by the office of the Dean, Students under different domains. The Chairperson, SCC further shared the agenda Items with all the members of SCC through presentation. All the agenda items raised by the students during the meeting were discussed and majority of them were satisfactorily addressed. Students present in the meeting were encouraged to ask questions over and above the agenda items as well.

Issues pertaining to Academic Affairs and were answered by Dean, Academic Affairs and ADoAA. Other issues pertaining to activities about the departments/schools and hostels were clarified by the departmental heads and DOSA, Coordinating Warden/Warden.

A few of the agenda points deserved further discussion and action.

### **ISSUES RAISED BY THE STUDENTS AND THE ACTION POINTS**

#### **Issues related to Academic Affairs:**

- Students raised the issue of no labs on Saturday as they have enough week lab sessions to complete the practicals. Reading week must be a week long, not days and without any evaluations scheduled in between, for proper preparation.

**Action Point: (DOAA)** As the first-year session started late due to COVID, the academic curriculum would have been stretched if Saturdays were not engaged as working days. This will affect the summer vacation. Keeping the completion of the syllabi and the summer vacation in mind, we had to opt for Saturday's being part of academic schedule for this semester.

- There should be a choice of question in the MSTs as were there in the last semester offline exam.

**Action Point: (DOAA)** Information regarding choice of questions in MST already circulated in the email and students will be getting choice of questions in the MST.

- How Evaluations will be there for students opting for online mode after MST.

**Action Point: (DOAA)** An email from DOAA office has been sent to the students opting for online mode and this concern has already been addressed.

- Students raised the request for not conducting any evaluations and sessional during the Reading days and give sufficient time to students for preparation.

**Action Point: (DOAA)** The present arrangement is because of the unprecedented tight academic schedule in the current semester. In future, this issue will be addressed to leave students with

sufficient time to prepare for the MST.

- Students requested that the Date sheet needs to be revised.

**Action Point: (DOAA)** A variety of requests for change come from students. In the future one date sheet is going to be followed for all.

- A clear evaluation scheme be shared at the beginning of each semester stating the number of evaluations (Sessional, MCQ quizzes, lab evaluations) and MST EST, along with their weightage, so they do not get crammed into one week.

**Action Point: (DOAA/HMED)** All faculty do share the evaluation scheme amongst all the students in the first class along with the syllabus.

- Please increase weightage of MST instead of conducting MST and Sessional separately.

**Action Point: (DOAA)** This change is not feasible and also it would defeat the purpose of continuous assessment. It is not possible to conduct MST and sessional into one MST.

- Please conduct our classes in AC rooms rather than in E or F block.

**Action Point: (DOAA)** The issue has already been taken up with CMS. E and F blocks are to be refurbished and air conditioned in June 2022.

- Provision of 5 minutes break or more after each lecture to refresh for next subject. **Action Point: (DOAA)** This is an issue in this semester only as the lecture class time has been reduced to 50 minutes. The teacher engaging the class may stretch the lecture that may result in no time in between classes. In a regular semester, the class duration is of one hour and 5 minutes are allocated for changeovers or for students to refresh.

- First year students requested for a 12-2pm lunch and tut/lab time for hostellers. Due to this they are not able to take their lunch.

**Action Point: (DOAA)** It is not reasonable to have 2hrs lunch break, otherwise the regular class timetable will have to be extended till 7 PM.

- Provision of sufficient charging ports in old building classrooms like Tan, etc to avoid hindrance in studies.

**Action Point: (DOAA)** This is a necessary requirement and will ensure that this facility is provided.

- First year students requested that the classes must get over till 4.30. Classes should start after 9:30.

**Action Point: (DOAA)** The existing schedule is as per the normal academic hours. The academic curriculum has been designed in a manner that prepares students to develop the resilience to work in the industry. Some cases have been reported that during internships some students could not cope up with the long working hours in the industry.

- Roll numbers of certain students have not been uploaded yet even after multiple requests and they are not able to issue books due to the same.

**Action Point: (DOAA/Representative, Central Library)** asked students to send the list of students whose Roll No's are not uploaded in the library. Also, this situation may pertain to students who have been admitted late.

- Maximum students are demanding a week off after the mid semester papers.

**Action Point: (DOAA)** As the first-year session started late due to COVID, keeping the completion of the syllabi and the summer vacation in mind, we had to opt even for Saturday's being part of academic schedule for this semester. Such request is not admissible.

- Student exchange programs and semester abroad programs be offered with partner foreign universities.

**Action Point: (DOAA/HMED)** Students are advised to meet with their respective department Heads/Coordinators to discuss on this further.

**Issues related to LMS/Web-Kiosk/CITM:**

- On LMS, the study content/assignment submission provided by each subject is placed randomly and has no uniformity. We request for all the subjects to have a uniform pattern neither confusing the teacher uploading nor students accessing.

**Action Point: (Head CITM)** A template for uploading content already exists, each teacher has his/her own way of uploading content, but a systematic display is already working well. Along with that majority of the communication amongst the students and teachers is done through WhatsApp groups.

- There should be modifications where we can get the timetable of students'(individual), the scheduled evaluations/exams and the Holidays (updated immediately if there is a sudden one), basically a detailed calendar for each semester so that the students don't have to remember these things.

**Action Point: (DOSA)** All the necessary information is systematically highlighted on the TIET website and any additional information regarding holiday etc. gets communicated through email.

- Study material for all courses is not available on LMS.

**Action Point: (Head CITM/ADOAA)** Students might not have got themselves tagged as a result they are not able to access the material. For this, students need to contact their respective course instructors.

- Web kiosk doesn't work properly.

**Action Point: (Head CITM)** The problem of functionality of the site will be taken care of.

- Wifi Issue in Hostels, weak internet connections in hostels, WIFI connection is lost while preparing and giving tests especially when (placements /interviews/online tests/MST) are around it makes it more difficult.

**Action Point: (Head CITM)** Have had discussions with the top management and now we are going to upgrade the backbone infrastructure of the Wifi.

#### **Issues related to Heads of Departments/Schools**

- Third Year ECE students reported that at first, the students were allotted the capstone project groups along with MBA students. Now they have been separated from the MBA students. Now the problem is some groups have only 2 members and some groups have 3 members in the team. We request you to merge the groups having 2/3 members into a 5-member group. (101906058 Mandlem Chakrapani, UG III, ECE).

**Action Point: (Representative HECED)** Students are requested to meet with their department Head along with course coordinators so that new groups can be formed.

- Lab teachers are not helping and guiding students properly. They fail to answer the doubts and questions, due to which students are facing issues. (102003497 Harshita Saxena, UG II, COE)

**Action Point: (HCSED)** Will take up the issue with the concerned course coordinators.

- Request for friendly relationship between teacher and student to improve study doubts. (102103275 Kabir Khanna, UG I, COE)

**Action Point: (HCSED)** Will take up the issue with the concerned faculty.

- If the printed manuals are available, then why there is a need for copying the content from the printed content. (101902120 Chandna Wadhwa, UG III, CIE)

**Action Point: (Representative HCED)** Students have been asked not to copy paste the experiments given in the manual. Rather, instructions are given to write instructions for objectives, discussions, reading in their own language.

- Could we please get an update on the student Exchange programme with University of Groningen for MA Psychology students? (862002033 Apoorva Verma, PG II, PSY)

**Action Point: (HTSLAS)** Already explained this to our students. On 9<sup>th</sup> April, 2022 delegates from University of Groningen are arriving to meet our students, then only we

will decide how to go ahead with student exchange program. Earlier covid restrictions prevented us from sending students.

- All formal messages regarding internship opportunities, placement etc should be sent through email rather than circulated on WhatsApp. Recently, a JP Morgan form was floating on WhatsApp and it reached some students after the deadline passed. This should not happen.

**Action Point: (HCLIP)** All communications regarding opportunities from CILP goes through mail to the faculty coordinator and then from the faculty coordinator to the students. It is possible that students of second and third year create a WhatsApp group and use this as the medium of communication. But CILP sends every communication through mail. The role of CILP is to offer placements whereas departments are taking care of internships so this has to be discussed with departmental course as well internship coordinators.

- There are not much seminars or workshops held for MSc. Chemistry students (302102009 Meghana, PG I, CHEM)

**Action Point: (Representative HSCBC)** Have invited talks were not possible due to COVID and experts were not willing to travel. Now, when restrictions have been relaxed, so we are now planning to invite them.

#### **Issues related to CILP**

- 4th year students of core branches have concern that if companies are open for placed students also then give us some approximately list of companies. To get the best opportunity for which now at least we can attempt with full preparation according to the expected core companies to come for placement drive. It's our request to provide with expected list of companies as other colleges (like PEC or IITs, NITs) usually follow.

**Action Point: (HCLIP)** The information about the companies coming on campus is shared with the students as and when it is available.

- We are not getting more chances. (302004012 Rupali Sharma, PG II – PHY).

**Action Point: (HCLIP)** Many opportunities were given, rather many students were also placed, somehow their parents never gave them the permission to work in Bangaluru, Hyderabad. So, it is requested to get no objection certificate from parents so that we can call companies according to the number of students willing to work in far off places.

- We see that during placements here, there are not much companies which interview MSc. Chemistry students. It will be beneficial for us if we could get to interview at companies during in campus placements and bag some jobs, specifically in industrial sector.

**Action Point: (HCLIP)** Companies are visiting campus for MSc. Chemistry students but many students after having being placed, somehow their parents never gave them the permission to work. Some KPO companies are already in the pipeline.

- Placement opportunities for Psychology students have been few and far between. Kindly invite some organisations/NGOs etc for our profiles. (862002033 Apoorva Verma, PG II, PSY).

**Action Point: (HCLIP)** Already in the process to call companies for improving placement perspectives. Students can share contact addresses of the companies, CILP will surely make efforts to approach and invite companies.

#### **Issues related to Finance**

- When will be the Merit scholarship for 2021-22 (UG-2018 BATCH) will be credited?  
**Action Point: (DOSA)** The process of finalizing lists of students eligible for Merit scholarship for 2021-22 is almost done and will be shared shortly.

- Student of ENC reported that Medical money was not refunded.

**Action Point: (DOSA)** The process has to be initiated through the department and then

forwarded to the finance department.

- Maintain moderate fees so one can even enjoy their campus days instead of concerning for money.

**Action Point: (DOSA)** The fee structure is documented in the Prospectus and is known to the student before he/she applies for admission.

- There is huge fine being shown in the web kiosk accounts of some students.

**Action Point: (DOSA)** The concerned student should approach the finance department and contact Ms. Rachna Wadhwa in this regard.

### **Issues related to Health Centre**

- Number of students complained about getting incomplete treatments.

**Action Point: (DOSA/HHC)** The health center is not a full-fledged hospital. In case of medical issues that warrant specialized care, the doctors in the health center make referrals to the private hospitals like Amar Hospital and Manipal Hospital.

- A pharmacy is necessary on campus as the health centre is sometimes closed.

**Action Point: (DOSA/HHC)** Pharmacy already exists in the health centre. The pharmacy in the health centre keeps an inventory of the medicines. In case a medicine/salt of the medicine is not available, ambulance facility is available as well as outside movement has been allowed in case a student wants to purchase any medicine.

### **Issues related to Hostels**

- Hostel In-Time should be increased.

**Action Point: (DOSA/CW)** Hostel timings remain the same, for student activities, permission for extension of hostel in time is already been given on the recommendations of the society/club/chapter President.

- In case of COVID outbreak, vacation of hostels must be withdrawn.

**Action Point: (DOSA/CW)** Measures being taken since 2020, as many of the students did not vacate their hostel rooms for over five-six months which resulted in fungus developing in the rooms, creating unhygienic conditions. In addition, the rooms need to be vacated for maintenance purposes. Given the circumstances, the rooms need to be vacated at the end of the semester so as to make them ready for the next semester. For keeping non-essential and inexpensive stuff, students have been provided with a limited cloak room facility in every hostel.

- Centralisation of Mess so that all get same good food and there may remain no issue when having food at other hostels.

**Action Point: (DOSA/CW)** Having separate mess management in hostels is to encourage improved operations and administrative control over food preparation and serving. The matter regarding food and the messes is resolved by the hostel mess committee. Student should approach members of the mess committee and their respective hostel warden for any changes/suggestions.

- The chairs in Hostel J are very uncomfortable. It is made of hard wood or metal. You can't sit for more than half hour continuously without getting back pain. Students have to go to library just to study due to which a lot of time is wasted.

**Action Point: (DOSA/CW)** Some of the hostels across the institute are undergoing renovation and the infrastructure is being upgraded in a phased manner. Currently, Hostel C has been upgraded and hostel B is under renovation. In the near future, Hostel J and its furniture will also undergo upgradation.

- This concern is regarding the food quality and taste in the mess of Hostel M, in spite of numerous feedbacks, the food quality is still not up to the mark.

**Action Point: (CW)** The concern regarding food quality along with this issue has already been addressed, if somehow some students are not satisfied, they can discuss the same with the mess committee of Hostel M.

- Zomato delivery system is allowed only till 10PM.

**Action Point: (DOSA/CW)** Agreed to extend the timing for Zomato delivery till 11:00 PM.

- Improving the gym equipment and maintaining the current equipment in hostel J, having more things and better equipment for safety purpose also.

**Action Point: (CW)** Upgrading of hostel infrastructure is being done in a phased manner and quotations have also been invited from different vendors.

- Improving the night mess food quality.

**Action Point: (CW)** Students are advised to discuss the same with the concerned warden so that the necessary changes can be done.

- No reading rooms available in the hostels (O, M, I) as well. Especially for students residing in hostel M and O, the construction noise makes it difficult to concentrate too.

**Action Point: (DOSA/CW)** we are in the process to convert certain marked areas on a temporary basis as reading rooms.

- In hostel PG washing machines can be installed so that students can wash their clothes as the laundry now is given after a whole week.

**Action Point: (CW)** Such facility of washing machines is not being provided as an elaborate laundry system already exists. Any issues pertaining to the functioning of the laundry system will be addressed.

- Unnecessary fine of 1000/- is imposed on hostel O residents.

**Action Point: (CW)** Students are advised to discuss the same with the concerned warden

- Allow the Students of hostel C to go in any gym of other hostels to prevent overcrowding at one place.

**Action Point: (CW)** A part of Hostel C is currently under renovation. Provision for state-of-the-art gym and a new mess already in the plan. For the time being, the concerned student can take permission from the caretaker and utilize the services.

- Hostel food major issue!!!

**Action Point: (CW)** Students are advised to discuss the same with the concerned warden Hostel I.

- Cleanliness and excessive heat issues

**Action Point: (CW)** Students are advised to discuss the same with the concerned warden Hostel I

- Increasing number of mosquitoes and infectious insects inside hostel rooms and washrooms.

**Action Point: (CW)** Fogging is being done consecutively after 15 days.

- A sudden increase in temperature has been noticed for quite a few days now and now in the upcoming days it will become unbearable to withstand the sun and its heat. The UG first year students have not been allotted a single AC hostel and in those non-AC hostels any kind of cooling appliance is prohibited. So it is requested either to allow them or provide any other solution suitable to the institution as well.

**Action Point: (CW)** We are not allowing anyone from first year to carry any such equipment. As Hostel J is an older hostel, there is no electrical wiring provision for supporting the installation of such equipment.

### **Issues related to Library**

- In whole Thapar no one is wearing masks even teachers are coming without it in classroom. So why is it compulsory to wear mask in library.

**Action Point: (Representative from Central Library)** Will be introducing relaxations shortly.

- The books that are issued have to be returned and another copy has to be issued. There should be a provision to reissue the same copy.

**Action Point: (Representative from Central Library)** As we have limited copies of the books being issued, the requirement for the same book can be made by other students also. So we are not allowing reissue of the same copy for time being.

### **Issues related to Sports**

- Swimming pool should be opened.

**Action Point: (Deputy Director Sports)** The swimming pool is opening from 1<sup>st</sup> April 2022.

- Badminton courts are not available because of high amount of players.

**Action Point: (Deputy Director Sports)** A new indoor sports complex is coming soon.

- Timing of indoor badminton court should be as same as hostel timings at least. Also, there is need of more indoor courts of badminton before our batch leaves the college.

**Action Point: (Deputy Director Sports)** The timing of the courts is according to the Hostel in time. Student asked to meet Director Sports if court is not opened.

- The ground near tennis courts has no lights. The athletics ground is used by team to practice and the other ground doesn't have enough light.

**Action Point: (DOSA/ Deputy Director Sports)** Provision to illuminate the ground adjacent to the tennis court will be discussed with the CMS.

### **Issues related to Extra-Curricular Activities**

- Since all the covid restrictions are removed by the state government, events such as NOX Nite, IZHAAR should be conducted in the OAT.

**Action Point: (DOSA)** The events starting from April 2022.

- Please allow NOX night and others festival to be conducted in OAT

**Action Point: (DOSA)** The events starting from April 2022.

- Fun events are not happening

**Action Point: (DOSA)** The events starting from April 2022.

- There are not much seminars or workshops held for MSc. Chemistry students. Something which can motivate and inspire us to make decisions for our future like pep talks, meet ups, club activities etc. Such extra curriculars will also be helpful to freshen up our moods so that we can focus more dedicatedly towards studies

**Action Point: (Representative HSCBC)** Have invited talks were not possible due to COVID and experts were not willing to travel. Now when restrictions have been relaxed, so we are now planning to invite them.

### **Other Issues**

- Entry from back gate (near Ablowal) for neighbouring students.

**Action Point: (DOSA)** Entry from both the gates are allowed, except the western gate.

- Increase no of juice corners in campus.

**Action Point: (DOSA)** We will be creating facility of setting up new juice corners in the campus in the near future.

- SCC formation, meeting decisions and group for members, press release

**Action Point: (DOSA)** Members are nominated by the department/schools and also minutes of the meeting are forwarded to all the members.

**DEAN (STUDENT AFFAIRS)**

Copy to:

- 8 Director-for kind information
- 9 Deputy Director
- 10 Deans
- 11 Registrar
- 12 All Heads of Departments/Schools
- 13 Concerned Faculty /Staff Members/ SCC student Members

Dear SCC member

SCC meeting of this semester is being scheduled (ONLINE through Zoom) on **06/05/2021 (Thursday) at 4:30PM.**

Zoom link details shall be shared on the day of the meeting.

Kindly make it convenient to attend the same.

DoSA

## **OFFICE OF THE DEAN STUDENT AFFAIRS**

No. TI/DS/SCC/  
Dated: May 10, 2021

**MINUTES OF THE STUDENT CONSULTATIVE COMMITTEE MEETING HELD ONLINE ON MAY 6, 2021 FROM 4.30 P.M. ONWARDS**

**THE FOLLOWING MEMBERS WERE PRESENT:**

**FACULTY/STAFF REPRESENTATIVES:**

72. DR. INDERVEER CHANA, DEAN, STUDENT AFFAIRS
73. DR. S.S. BHATIA, DEAN, ACADEMIC AFFAIRS
74. DR. M. S REDDY, HBTD

CHAIRPERSON  
MEMBER  
MEMBER

75. DR. PREM PAL BANSAL, HCED	MEMBER
76. DR. MANINDER SINGH, HCSSED & HCITM	MEMBER
77. DR. ALPANA AGGARWAL, HECED	MEMBER
78. DR. T.P. SINGH, HMED	MEMBER
79. DR. O.P. PANDEY, HSPMS	MEMBER
80. DR. SATISH KUMAR, HSOM	MEMBER
81. DR. SUDHAKAR REDDY, HBTD	MEMBER
82. DR. SANJAY JAIN (FOR HEIED)	MEMBER
83. DR. H. P. BHUNIA, HCHED	MEMBER
84. DR. SHALAINI BATRA, ASSOCIATE DEAN (ACADEMICS)	MEMBER
85. DR. J.S. SAINI, ASSOCIATE DEAN (ACADEMICS)	MEMBER
86. DR. SUPREET BHULLAR, ASSOCIATE DEAN (STUDENTS)	MEMBER
87. DR. ASHISH PURHOIT, COORDINATING WARDEN	MEMBER
88. DR. SHAILENDRA TIWARI, WARDE, HOSTEL-A	MEMBER
89. DR. ANKUSH PATHANIA, WARDEN, HOSTEL-B	MEMBER
90. DR. S.C. BOSE, WARDEN, HOSTEL-C	MEMBER
91. DR. NEERAJ GROVER, WARDEN HOSTEL- M	MEMBER
92. DR. ANJU BALA, WARDEN, GIRLS HOSTEL-I	MEMBER
93. DR. RINKLE RANI, WARDEN, GIRLS HOSTEL-PG	MEMBER
94. DR. GAGANDEEP KAUR, WARDEN GIRLS HOSTEL-N	MEMBER
95. DR. M. VASUNDHRA, WARDEN, GIRLS HOSTEL-E	MEMBER
96. DR. AMRITA SINHA , WARDEN, GIRLS HOSTEL-G	MEMBER
97. DR. MOHIT AGGARWAL, WARDEN-HOSTEL-J	MEMBER
98. DR. MUNISH KANSAL, ASSISTANT WARDEN HOSTEL- J	MEMBER
99. DR. ANIL ARORA, WARDEN HOSTEL-FRDE	MEMBER
100. MR. H.S. BAWA, IC, CILP	MEMBER
101. DR. S.K. MOHAPATRA, COORDINATOR, ELC	SPECIAL INVITEE
102. MR. A. S. JAWANDA, ASSOCIATE COORDINATOR, ELC	SPECIAL INVITEE
103. DR. R.K. DUVEDI, ASSOCIATE COORDINATOR, ELC	SPECIAL INVITEE
104. DR. SONAM DULLAT, STUDENT COUNSELLOR	SPECIAL INVITEE
105. MR. LAKHBIR SINGH, ADS	SPECIAL INVITEE
106. DR. GURBINDER SINGH, REGISTRAR	SPECIAL INVITEE

**Dr. Prakash Gopalan, Director TIET and Dr. Ajay Batish, Deputy Director, TIET,** also attended the SCC meeting for the even semester of session 2020-2021.

**THE FOLLOWING MEMBERS COULD NOT ATTEND THE MEETING AND WERE GRANTED LEAVE OF ABSENCE:**

**FACULTY/STAFF REPRESENTATIVES:**

1. DR. AMJAD ALI, HSCBC	MEMBER
2. DR. RAVI KIRAN, HSHSS	MEMBER
3. DR. AMIT DHIR, HSEE	MEMBER
4. DR. ANIL KUMAR, COORDINATOR, CORE	MEMBER
5. DR. RAJINDER KUMAR, WARDEN HOSTEL-L	MEMBER
6. DR. MADHUP KUMAR MITTAL, WARDEN- HOSTEL-H	MEMBER
7. DR. NEERAJ KUMAR, WARDEN HOSTEL-K	MEMBER

The SCC meeting for the even semester started with a welcome note by Chairperson, SCC. Dean, Student Affairs in her address extended a warm welcome to Dr. Prakash Gopalan, Director TIET and to all the faculty and staff present in the SCC meeting. This was followed by

Director's address to the faculty, staff and students. The following are the highlights of the Director's address:

1. At the very outset, the Director addressed the most pressing issue raised by students regarding the difficulty faced by the students in attending classes regularly and in appearing in evaluations and assessments because of the ongoing pandemic. To this request, the Director, TIET announced a two-week break in the academic session starting from May 10<sup>th</sup>, 2021 to 21<sup>st</sup> May 2021.
2. During this period all academic activities, including lectures, tutorial, laboratories, and assessments of any form would remain suspended for all batches except for final year.
3. The final year students were given the option either to continue the current semester without a break or to avail the break in the academic session, keeping in view their placements and date of joining the firms in the industry. The final year students were asked to communicate their decision to the heads of each department and to the Dean, Academic Affairs.
4. The mode of conduct of the End Semester Examination and other semester evaluations of the current semester would be Online, given the present situation of the pandemic.
5. The issue of internships commencing from next semester was also addressed as almost all these internships were going to be online. Any overlap period, because of the delay in the conclusion of the present semester can be adjusted by the students, as internships will involve activities that would require students to work from home.
6. The Director also announced that Auxiliary Examinations would not be scheduled during the Two-week break in the academic session.
7. Regarding ELC activity, the Director announced that all ELC activity would also remain suspended during the two-week break in the academic session.
8. Hostel and Mess fees charged from the students for the current semester will be settled after the accounts department works out the actual expenditure and the fees submitted. No other discount or refund would be given in Academic fee.

Dean, Student Affairs explained the role of SCC and its members and that the issues and concerns of the students were collated through a google form as Agenda Items by the office of the Dean, Students under 7 domains (Domain I: Academic Affairs, Domain II: Placements/CILP Domain III: Finance IV: Dept./Schools Domain V: Hostels, Domain VI: Library and Domain VII: Sports). The Dean, Students Affairs shared the Agenda Items with all the members of SCC through presentation. All the agenda items raised by the students during the meeting were discussed and majority of them were satisfactorily addressed. Issues pertaining to Dean, Academic Affairs and were answered by ADoAA 1 and ADoAA 2. Other issues, particularly about the departments/schools were be clarified by the departmental heads and coordinators themselves.

A few of the agenda points deserved further discussion and action.

### **ISSUES RAISED BY THE STUDENTS AND THE ACTION POINTS**

#### **Issues related to Examinations**

1. Fourth year students expressed concern regarding the delay in the conclusion of the semester and clash with their joining dates in firms that had recruited them on campus. **Action Point:** **HOD's/DOAA** – students asked to form a consensus and submit a written consent of all students to HoD for taking break or continuing with the current semester.

2. Students raised that issue of not having the opportunity to see their evaluated the answer sheets and that limited time was given for the answer sheet that were shown online. **Action Point: ADoAA** clarified that other than UG second year and PG first year, students were given time slots by the Instructors to check their answers as these batches were present on campus.

### **Issues related to Submissions, Assessments and Lab evaluations**

3. Another issue raised by students was to get extension in the submission deadlines, post two week break. **Action Point: ADoAA** – To be discussed in the meeting with HoDs.
4. Students also raised the request of reducing the syllabus in the current semester. **Action Point: ADoAA** – No change in syllabus as syllabus of each subject approved in the BoS, Senate.
5. Students raised the issue of opting for best 2 out of 3 quizzes, instead of 3 compulsory quizzes, given the present pandemic conditions. **Action Point: ADoAA** – To be discussed in the meeting with HoDs to resolve the issue at the departmental level.
6. Students also raised the issue of lab file submissions, where they were asked for hand written submissions of the experiments. **Action Point: ADoAA** – To be discussed in the meeting with HoDs to resolve the issue at the departmental level.
7. Students expressed concerns for not having received a proper schedule of assignments, evaluations, quizzes and Viva and that these activities should be well planned. This would enable students to prepare better. **Action Point: ADoAA** – To be discussed in the meeting with HoDs to resolve the issue at the departmental level.
8. Students asked regarding the schedule of the summer semester, especially for the students who joined the Institute through the December test. **Action Point: ADoAA** – decision still pending regarding the finalization of the dates of summer semester.
9. Students raised the concern about the weightage of the sessional as the current semester had undergone a change from an offline to an online semester. **Action Point: ADoAA** – To be discussed in the meeting with HoDs to resolve the issue at the departmental level.

### **Issues related to Online lectures**

10. Students also raised that issue of the lecture recordings of the subject not shared by the concerned faculty. **Action Point: ADoAA** – will further advise all HoDs and faculty to provide learning material through LMS.

### **Issues related to Evaluation**

11. Students expressed concern about the effectiveness of the online content taught regarding laboratory/workshop experiments and that grasping concepts was difficult. **Action Point: ADoAA** – would discuss with the course coordinators and HoD's.
12. Students of Third Year Mechatronics Engineering also raised the issue that they were studying some common subjects with Final Year Mechanical Engineering and that going into the announced two-week break would create an issue with course coverage **Action Point: HMED** would discuss the issue at departmental level.
13. Students asked if a reading week would be announced after June 9 or not. **Action Point: ADoAA** – will look into the issue, not decided as yet

14. Students raised issue regarding difficulty in taking the quiz and its navigation using the zoom chat box or link in the subject of Partial Differential Equation. **Action Point: ADoAA** – students should discuss this issue with the respective faculty coordinator/instructor or Department HoD.
15. Students raised issue regarding difficulty in navigation during the quiz. **Action Point: ADoAA** – students should discuss this issue with the respective faculty coordinator/instructor

### **Issues related to Department/School**

16. Students of second year CSE raised the issue of the syllabus in the subject of Manufacturing Processes. It was expressed that the syllabus was vast and that it was not practical for the branch. **Action Point: HCSED** – all subjects in the scheme are relevant for developing a holistic view of the engineering discipline and help as a primer of what to expect in the industry.
17. Second year CoE students raised the issue of extending deadline of reports and projects. For their ECED reports, they got 3 days to submit the entire thing and they had no previous notice or idea about any such report **Action Point: HECED** – As per HECED there was no such complaint received by her office, she was further not clear about the subject in which the project was assigned, no student further clarified the issue in the meeting.
18. What are the chances of rescheduling practical Labs in the offline mode whenever college reopens if students are ready to give the extra time required for the same? **Action Point: HMED** suggested that it's only possible when college opens and can be looked into at that time.
19. How is it possible to complete the Mangonel project as a group in the online setup as the items are not available commercially? **Action Point: Instructor Mangonel Project** - have given them many options for completion and explained all in detail in the meeting.
20. Some software based projects have been assigned with very less time duration for submission and new projects are being assigned even before the completion of previously assigned ones. **Action Point: Instructor CADAA** conveyed that CADAA starts in the second half of the semester and there are 4 learning outcomes and we were given instructions to complete the syllabus before 21<sup>st</sup> May, 2021 hence the time was given as per that but will change as per the new relaxation.
21. Students of Mechanical Engineering raised the issue of the Institute website not showing the course scheme of third year batch **Action Point: HMED** – will look into the matter and will get it done.
22. Student raised the issue about Statistical Numerical Analysis as a bridge course and if possible credits be cancelled. **Action Point: HCSED** conveyed that in the Board of Studies this can be taken into consideration but not now.

### **Issue related to ELC activities**

23. Students requested to keep ELC activity in abeyance, as the online mode was not so effective. Students also requested to schedule it when they return back to campus they can get chance to work first hand on machines. **Action Point: Coordinator ELC/HMED** – Accepted the difficulties faced by students due to online mode and would try to conduct these activities again once the students are called back on campus.

### **Issues related to CILP/PLACEMENTS**

24. Students of COPC raised the issue of internship mails that were not getting triggered to students' inbox. **Action Point: HCSED** conveyed that the faculty in charge and his team looking after departmental internships have been forwarding all emails but still he will look into this matter.

25. Only 2 relevant companies have come for chemical engineering internship program. **Action Point: HCHED** conveyed that was a result of the pandemic and that they are trying their best to bring in more companies.
26. Company comes, schedule an exam but on the day of exam we don't get the link of exam only few students gets and that too randomly but then company reschedules it and this keeps repeating, and at the end the company took few students and went. **Action Point: Head, CILP** conveyed till date he hasn't received any complaints like this.
27. Core electrical companies of electrical are not coming in the campus for internships and placements. **Action Point: Head, CILP** conveyed that 66 companies have visited for campus placement for Electrical Engineering students, not even one student has been selected in core company. Companies are of the view that the knowledge provided to the students is not up to the mark. **In a reply to Head, CILP, Dr. Sanjay Jain, representing HEIED**, said that there is a full-fledged team of people looking after placements in the department. In addition, Dr. Jain urged the students not to make a distinction between core and non-core companies in the present times of the pandemic. He admitted that core companies are a little reluctant and some of the placement of computer based companies are better than non-core companies.
28. Companies must be called for Ph.D also. Since there is no placement for Ph.D students. Some R & D sector, patent companies, colleges, etc. must be called for placement. **Action Point: Head, CILP** conveyed that already LPU, Meerut University and many others are coming for placements
29. Limited number of companies are coming for campus placements for Mechanical Engineering students. **Action Point: Head, CILP** conveyed we already sent them reminders but they are not replying so far.

### **Issues related to Finance**

30. Fee disparity displayed on web kiosk and what has been conveyed to them. **Action Point: Finance Officer-**would be conveyed to finance department to address and remove this disparity.
31. Students raised the issue of refund of hostel fee. **Action Point: Finance Officer-** would be conveyed to finance department to either adjust the refund and display on webkiosk

### **Issues related to Scholarships**

32. Students raised the concern of not receiving confirmation of scholarships and requested to kindly send email reassuring all the students regarding their respective scholarships. **Action Point: HCSSED** already instructed to faculty in charge of scholarships.
33. Students of ME Thermal Students raised the issue of the time when they will be getting scholarships for GATE & NON-GATE students **Action Point: ADoAA** – will check with Coordinator Thermal Engineering and confirm.

### **Issues related to Administration**

34. The students complained that they have been let down by the administration of Thapar since they never receive any replies to any mails we write or any calls we make. **Action Point: DoSA** conveyed that a list of email Ids of concerned persons would be made available to the students to enable them to communicate with the concerned authority for getting their issues resolved. The Dean, Student Affairs also advised the students that they should restrict themselves from sending spam emails again and again and should send their issues to the concerned authority only.

## **Issues related to Hostels, Library**

35. Students raised the concern that it was not possible for long distance students to vacate the room within one day and that they were concerned about the safety of their belongings. So, can a 15-20 day window be given to vacate the room **Action Point: Coordinating Warden** assured the students that in their absence, all the safety protocols will be observed in the process of vacating their hostel room in the presence of an official team and that supervision of the cloak room was more practicable than supervision all the rooms of the hostel.
36. The students also raised concerns regarding books issued from the library that were lying in their respective hostel rooms. **Action Point: Coordinating Warden** advised the students to drop an email to their wardens/caretakers for the books to be collected from the hostel rooms and returned back to the library.

**(Dr. Inderveer Chana)**

DEAN (STUDENT AFFAIRS)

### **Copy to:**

1. Director-for kind information
2. Deputy Director
3. Deans
4. Registrar
5. All Heads of Departments/Schools/Centres
6. Concerned Members